



DEFENSE LOGISTICS AGENCY
THE DEFENSE CONTRACT MANAGEMENT COMMAND
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IN REPLY
REFER TO

AQOC

AUG 14 1997

**MEMORANDUM FOR COMMANDERS, DEFENSE CONTRACT MANAGEMENT
DISTRICTS**

SUBJECT: DCMC Memorandum No. 97-036, MOCAS Input of Procuring Contracting Officer (PCO) Issued Contractual Documents (INFORMATION)

This is an INFORMATION memorandum. Target Audience: All Administrative Contracting Officers (ACOs), Contract Administrators, and Operations Group Chiefs.

DCMC entered into a Proof of Principle test with DFAS Columbus to test the feasibility of inputting PCO issued contractual documents into the MOCAS system from Contract Administration Offices (CAOs). Thirteen CAOs (2 in DCMDW and 11 in DCMDE) participated in the test from February 3, to March 15, 1997. The results were favorable. They indicated DCMC can input PCO contracts and modifications generally within 3-5 days, and achieve a 94% accuracy rate. Although CAOs expressed a desire to retain the new mission of processing PCO documents, they indicated additional resources would be needed to accept the new workload on a permanent basis.

Discussions with DFAS Columbus centered on two issues, resources and deployment. The full transfer of the function would necessitate the transfer of resources from DFAS Columbus to DCMC; however, agreement could not be reached with DFAS on the number of resources. Regarding deployment, DFAS Columbus is transitioning to a paperless environment using Electronic Data Management. They wanted DCMC to process only those documents received via Electronic Data Access (EDA), while we wanted to input all PCO issued documents. In addition, they wanted transfer to commence only after DCMC had the equipment to do EDA input.

Recognizing full deployment without the associated resources will impact our ability to perform our primary mission, the DCMC Commander decided not to recommend continuation of the initiative. He and the Deputy Director for Finance, DFAS, briefed this to the Deputy Secretary of Defense who approved the recommendation.

Therefore, input of PCO issued contractual documents received on or after August 25, 1997 will be resumed by DFAS Columbus for those CAOs participating in the Proof of Principle test. DCMC CAOs are responsible for completing the input of PCO documents presently on the UNMC070A, Contract Document Backlog List.

This decision impacts only the input of PCO contractual documents. DCMC will retain the input function for ACO issued delivery orders and modifications as well as Other Disbursing Office contracts. The benefits of high accuracy and timely input permits the continuation of inputting ACO documents.

Those CAOs participating in the Proof of Principle test are commended for their efforts. DCMC personnel input at an acceptable accuracy rate in a short period of time. Please convey my appreciation to the folks involved in the test for their superb efforts.

Please contact Mr. Bart Hogan, AQOC on (703) 767-3443 if there are any questions.



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Contract Management Policy